Our Lady's Catholic Primary School

Collective Worship, Prayer and Liturgy Policy

Date reviewed	Next review
November 2025	November 2026
Signed (Chair of Governors)	
Margaret McAleese	

Mission Statement

Our Lady's Catholic Primary School is founded on faith in Jesus Christ and the life of the school community is centred in His presence.

This is our mission.

Our faith and love for God is cherished and developed by opening our hearts to God's love through worship, prayer and forgiveness.

Understand how to guide others to have a more active relationship with Jesus, celebrating us as Mission Makers and Servant Leaders, so that we can love God.

Respect and involve our parents showing them how we learn, how we use our Multiple Intelligences and how we become Learning Champions.

Live, learn and love one another by, creating a caring, safe and friendly environment where all are welcome.

Always represent the school by being a great role model.

Develop our community by working in partnership with everyone to become active global citizens. (School, Home, Church and surrounding Community)

Yearn to show others empathy and compassion by listening to others and by understanding their feelings.

Strive to be the best that we can be by being independent and resilient and by encouraging others to do the same.

Introduction

'The celebration of Catholic liturgies and prayers as an integral part of the learning and teaching should enable the school community to become reflective, experience the presence of God and should develop a mature spiritual life.'

Collective Worship in a Catholic school acknowledges and celebrates the life-giving presence of the Trinity (Father, Son, and Holy Spirit) in our lives. It is how we, as a community of faith, come together to give glory, honour, praise and thanks to God. It is through acts of shared Worship, prayer and liturgy, that the Catholic identity of our schools are shaped and sustained.

Sacramental aspects of the Church's liturgical life, especially the Eucharist and the sacrament of reconciliation, must be intrinsically woven into the fabric of a school's Catholic identity. It is therefore expected that all schools will have a schedule of liturgical events which will include planned for participation in Mass and other Eucharistic liturgies such as Adoration, and the opportunity for its members to participate in the sacrament of reconciliation during the seasons of Advent and Lent.

We are aware that parents have the legal right to withdraw their children from collective worship. However, since those who choose to belong to a Catholic school are subscribing to its ethos and values, to which both curriculum RE and worship are central, it is reasonable to assume that parents, pupils and all staff will respect and engage with these central aspects of the school's life. Furthermore, we acknowledge that children's entitlement to Acts of Collective Worship should not be affected by gender, culture, race or special needs. We will ensure that there are no barriers to this equality of opportunity.

Definitions

Liturgy is a formal act of the Church, guided by official books like the Roman Missal and the Lectionary. These set out the structure, words, gestures, and symbols used in celebrations.

Liturgical Prayer refers to school-based prayer celebrations modelled on Church liturgies, particularly the **Liturgy of the Word**. These include assemblies, carol services, and seasonal celebrations, drawing on the symbols and structure of formal liturgy.

Prayer in school happens daily and may include:

- Traditional and spontaneous prayers,
- Opportunities for silence and reflection,
- Creative elements linked to the liturgical year,
- Catholic devotions like the Angelus and Stations of the Cross.

All prayer and liturgical experiences aim to deepen pupils' faith, reflect the Catholic identity of the school, and support spiritual development in an age-appropriate and engaging way.

Statement of Requirement

As a Catholic Primary School, we are committed to providing a daily act of prayer and liturgy, in line with the rites and practices of the Catholic Church. This is part of our educational mission and reflects the importance of spiritual development for all our pupils. We ensure that prayer and liturgy are central to our school life, nurturing a reflective, prayerful, and spiritually rich environment for every child.

The law requires all maintained Catholic schools to provide an act of daily collective worship (prayer and liturgy) for all pupils, including those in the sixth form (Section 70, 1988 Education Act) that is in accordance with the rites, practices, disciplines, and liturgical norms of the Catholic Church (School Standards and Framework Act 1998, schedule 20; Instrument of Government, clause 2). Academies in England are required by their funding agreement and Articles of Association to comply with similar requirements (The Mainstream Academy and Free School: Supplemental Funding Agreement, December 2020; Model Articles for Catholic Academies, February 2019). The law requires all maintained schools to recognise and respect that parents have the legal right to withdraw their children up to the age of 16 from prayer and liturgy (School Standards and Framework Act 1998, s.71 (1A)).

The school's provision for prayer and liturgy will fulfil pupils' entitlement to experience the range of liturgical treasures of the Church, including a shared repertoire of prayers and liturgical music with which pupils in the school will be familiar. As such, we use 'To love You more dearly' which is the Prayer and Liturgy directory for Catholic schools, academies and colleges in England and Wales. It is a document of the Catholic Bishops Conference of England and Wales.

Statement of Inclusivity

Prayer and Liturgy at Our Lady's is inclusive to all children, regardless of religion, gender, culture or special educational needs. Children of different faith traditions are supported to pray in fidelity to their own commitments.

Staff and pupils who are not Christian, who are present at acts of prayer and liturgy are asked to respect and support the prayers of others, by keeping silence and by adopting appropriate postures that do not correspond to their own faith unless they are comfortable doing so.

Aims of Collective Worship

The ultimate aim of Collective Worship at Our Lady's is to provide the space and tools for our young people, within the context of the Catholic faith and traditions:

- Pray by giving praise, thanks and intercession to God using traditional prayers of the Catholic Church and many other sources of prayer.
- Come to know and acknowledge the presence of God who is revealed to us as Father, Son and Holy Spirit.
- Nurture a relationship with God through words, symbols, song, gestures and silence. Experience a sense of belonging.
- Develop the school community of faith.
- Bear witness to the community and wider world.
- Learn how the liturgy of the church is structured and the meaning of the different parts of the liturgical rites.
- Reflect on spiritual and moral issues.
- Develop shared values and a common ethos.
- Understand the four part structure of a liturgy so that children can plan and deliver their own.
- Engage in spontaneous prayer.
- Contemplate aspects of Catholic Social Teaching, to make our world a better place.

Principles of Collective Worship

Acts of Worship at Our Lady's endeavours to:

- give praise and honour to God;
- give pupils meaningful opportunities to engage in the Sacramental Life of the Church;
- give pupils positive liturgical experiences, appropriate to their age, aptitude and family context in order to prepare them for the liturgical life of the Church;
- be of high quality, fundamental to the life of the school and its Catholic character;
- be examples of good practice, which should enable pupils and students to develop skills so that they can prepare, organise and lead Worship.

The Place of Collective Worship in the Life of Our Lady's

Worship is an integral part of school life and central to the Catholic tradition. Collective worship takes into account the religious and educational needs of all who share in it:

- those who form part of the worshipping community in church;
- those for whom school may be their first and only experience of church;
- those from other Christian traditions – or none;
- those from other faith backgrounds.

Responsibility and Oversight of Collective Worship

The governors and headteacher are responsible for ensuring that there are daily timetabled opportunities for whole school, class/form and year/phase group Worship;

At Our Lady's:

- the named person responsible for organising Collective Worship across the school is Miss Quinn;
- the named governor responsible for Collective Worship is Fr Stephen Boyle;
- Collective Worship, in the form of prayer or liturgy, happens for all pupils daily;
- all pupils are able to access the prayer and liturgy offered within the school day;

- Collective Worship is well resourced, both in regard to content and the continued professional development of those planning and leading, this includes enabling pupils to plan and lead;
- there is regular and comprehensive monitoring of Collective Worship which clearly demonstrates the impact on the school's Catholic mission.

Prayer

An essential part of the Catholic ethos of Our Lady's is the prayer life. We aim to help children to respect the power of prayer realising that it is their way of communicating with God and is first and foremost a personal occasion. We encourage the children to pray by providing the children with a suitable environment. Furthermore, prayer is an important aspect of school life through which we aim to deepen a child's relationship with God as well as contribute to social and moral development. Staff are encouraged to pray with children, and to be an example to them. At the beginning of the academic year, each class writes their Mission Statement (thinking about the importance of learning RE in our school). This is used, alongside music, art, singing and probing questions to begin each RE lesson, in a prayerful way.

Prayer is central to the life of the school and includes the following, many of which are interactive:

- Learning traditional Catholic Prayers
- Leading prayers
- Individual and collective prayers
- Time for quiet reflection/meditation
- Children's own prayers (including prayers of intercession for Mass)
- Mass
- Penitential services (which may include Benediction)
- Assemblies
- Rosary
- The May procession in Honour of Our Lady
- Stations of the Cross
- Hymns

Planning Prayer and Liturgy – The Four-Part Model

In every act of communal Prayer and Liturgy, a four-fold model is to be observed. The model is based upon the principles of: Gather, Listen, Respond and Go Forth. This structure reflects the four parts of the Mass.

Gather – In our coming together for Prayer and Liturgy, we acknowledge the presence of Christ with us. Reflective music, lighting of candles and/or a procession can all contribute towards helping the community to enter into a time of prayer together. Making the sign of the cross will also signify entrance into a time of prayer. Consideration will be given to seating and posture for Prayer and Liturgy so that the community has an awareness that it has gathered together to pray. The use of a focal point connected to the Liturgical season/appropriate feast day will support the gathering to pray.

Listen – God's word is proclaimed from the Scriptures. The chosen readings are closely associated with the current liturgical season, feast day or memorial. The Word of God is proclaimed from the Bible or the Lectionary, highlighting the reverence we give to the Word of God. The reader will always clearly announce where the reading comes from and will use the appropriate reading conclusion to which the community members makes the appropriate

response. If the Gospel is proclaimed, it is accompanied by the action of making the sign of the cross on the forehead, lips and heart. A few moments of silence will be given following the reading to allow everybody to reflect on what they have heard.

Respond – This is a ritual movement that everyone can join in with, which fits in with the theme. This may include, but is not limited to, singing a hymn, silent personal reflection, prayers of intercession, guided meditation or a written response.

Go Forth (mission) – In concluding a Prayer and Liturgy session, pupils are given something to hold onto from their prayerful experience so that they can take the message and apply it in their lives. Examples may include a final prayer, a physical prompt to share at home with families or a mission task to complete or gifts to other year groups.

In appendices 2-7 within this document, there is a guide and planning templates to assist teachers and pupils in the planning of their liturgies.

Planning a Mass

The celebration of the Eucharist is given a place of great importance in the life of Our Lady's Catholic Primary School. It is an essential ingredient to the life of our Catholic community. The Religious Education/Prayer and Liturgy leader, alongside the Parish Priest, decide when the celebration of the Eucharist will take place throughout the school year. The following will be considered: the beginning and end of terms/school year as moments of dedication and thanksgiving to God; the major liturgical seasons of the Church year, especially Advent, Lent, Eastertide and Pentecost; and Holy days of obligation and other Feasts.

Whole school masses will take place at St Anselm's Church and are planned routinely throughout the year. Class teachers, in support with subject leader, plan and organise Masses throughout the academic year. It is the responsibility of the Parish Priest to give guidance to the theme for the Mass and readings are chosen accordingly. Families are routinely invited to share in this celebration of the Eucharist.

Prayer Areas

Each classroom has a prominent prayer area, which is in keeping with the liturgical colours of the Church (see appendix 7 for guidance on Liturgical colours). The Liturgical year cycle is displayed at all times along with the relevant poster highlighting the key dates and themes for the specific part in the Church's year, along with appropriate prayer and hymn ideas. Each prayer area will contain a range of relevant religious artefacts. The Holy Bible is displayed in each prayer area and is opened at a relevant page. Pupils create the displays by giving a range of ideas; this is kept in their display book. Pupils also create questions for the 'Wall of Wonder' and these questions are reviewed at the end of each topic.

The RE/Prayer and Liturgy lead and pupil Leaders regularly monitor prayer areas and feedback is given to staff. Around the school, there are prayer stations where children are invited to spend time in prayer and reflection.

Expectations of Prayers

Year Group	Prayers
Reception Class	The Sign of the Cross Daily Prayers – (Morning, Lunch and End of Day prayer)
KS1	The Sign of the Cross Daily Prayers Hail Mary Our Father Glory Be
LKS2	As Above The Apostles' Creed Angel of God Come, Holy Spirit The Prayer of St Richard of Chichester Fatima Prayer Act of Contrition (Only children who will undertake the Sacrament of Communion)
UKS2	As Above Moring Offering The Rosary The Magnificat Act of Hope Act of Faith Act of Love

Collective Worship

Collective worship at Our Lady's names and celebrates God's presence in our lives. It is concerned with giving glory, honour, praise and thanks to God. It is our loving response, in word and action, to God's invitation to enter into relationship, made possible through the work of Jesus Christ and the witness of the Holy Spirit.

The celebration of Catholic liturgies and prayers as an integral part of the learning and teaching should enable the school community to become reflective, experience the presence of God and should develop a mature spiritual life.

(Christ at the Centre, Rev Marcus Stock, 2005)

Throughout the year, opportunities for worship are linked with Feast Days and with the liturgical seasons of Advent, Lent, Christmastide and Easter. At Our Lady's a variety of opportunities for worship are provided, including individual prayer, group prayer in both formal and informal styles and settings, and the celebration of the Eucharist which is the centre of worship for the Catholic community. As a school we celebrate our faith through regular whole school Masses in the school itself and on Feast Days in St. Anselm's Church. The daily act of worship may take place in a variety of ways: whole school; by key stage; in class groups and as individuals. Children are encouraged to contribute their skills and gifts to the preparation of worship and to participate as actively as possible.

Class assemblies actively involve children in the planning and organisation of their assembly. Themes can be taken from Come and See, School Values, Catholic Social Teaching or Religious celebrations or feasts.

At KS2, liturgies feature deeper, probing questions, where pupils explore their own faith, beliefs and understanding. These are enhanced by the use of traditional and contemporary art, and religious songs. Additional Liturgies take place to celebrate special events and these are often celebrated as a whole school.

The school enjoys excellent links with Fr. Stephen and the Parish of St Anselm's and seeks to engage with Parish life as much as possible; these are particularly evident in the preparation for Reconciliation and Eucharist. The parish priest and assistant priest are always welcome at Our Lady's School whether their visits be formal or informal; they are invited to all school celebrations. Fr Stephen leads a weekly assembly and visits each class on a termly basis for development of faith understanding as well as the practicing of their faith.

The whole school attends and contributes to Holy Day of Obligation Masses in the Parish church when they occur during term time. All Masses take place at St Anselm's and children from Year 4-6 read on a monthly basis at the 10.30am Sunday Mass. The school celebrates the feast of Our Lady in May ending in a procession to Our Lady. Our patron saints days are also celebrated throughout the year.

Assembly Timetable

Timings	Monday	Tuesday	Wednesday	Thursday	Friday
8.50am	Fr Stephen	Headteacher	Collective Worship	Certificate Assembly	Headteacher/ Class Collective Worship or Class Assembly

Planning, Recording, Monitoring and Evaluating

Monitoring places an important part in ensuring prayer and liturgy are successful and meaningful. This is done by:

- maintaining and developing effective procedures and documentation;
- observing Acts of Collective Worship and providing feedback;
- informing the governors of standards and developments in Collective Worship.

Communication

Communicating to stakeholders policies, procedures and practice is important and this is done by:

- communicating to members of the school community the significance and content of Collective Worship;
- reporting to and consulting with the governors regarding matters of concern and development;
- acting as consultant to colleagues;
- encouraging positive attitudes towards Collective Worship;
- informing newly appointed colleagues of school policy regarding Collective Worship;
- communicating with parents, governors and the parish community;
- liaison with the Diocesan Department for Education.

Professional Development and Ongoing Formation

Targeted areas include:

- Leading and organising Inset and staff training and ongoing formation for Collective Worship;
- Attending appropriate courses, reporting back and leading staff training;
- Keeping up to date by personal reading.

Resources
The school values the importance of providing resources that will enrich the development of Collective Worship. This is done by:

- evaluating existing resources;
- developing the resources available for Collective Worship including visual aids, artefacts, drapes, music, visitors, leaders, new and relevant books, posters;
- budgeting efficiently.

Equality Statement
We have a legal duty under the Equality Act 2010, in respect of safeguarding and in respect of pupils with Special Educational Needs and Disabilities. The curriculum is inclusive and facilitates the needs of all children regardless of their age, size, mobility, gender, ethnicity and ability. Our planning aims to foster an appreciation of each other's cultures and beliefs along with the promotion of a healthy and positive self-mage. This is linked to the school's role as a Christian community, Special Educational Needs and Disabilities and Inclusion.

Religious Life of the School (Appendix 1)
2025-26

Wednesday 24th September	Welcome Mass, 9.30am led by Year 6 St Anselm's
Wednesday 15th October	Scriptural Rosary, 1.20pm St Anselm's (Y1-6)
Friday 17th October	Harvest Mass, 10am led by Year 2 St Anselm's
Friday 28th November	St Andrew's House Mass, 10am St Anselm's
Monday 8th December	Immaculate Conception of the Blessed Virgin Mary, 9.30am led by Year 4 St Anselm's
Monday 15th December	Advent Penitential 10am-11.30am St Anselm's (School Only Y4-6)
Friday 19th December	Advent Mass, 10am led by Year 5 St Anselm's
Tuesday 6th January	Epiphany Mass, 9.30am led by Staff
Tuesday 3rd February	St Blaise, 8.50am in School Hall
Friday 27th February	St David's House Mass, 10am St Anselm's
Tuesday 17th March	St Patrick's House Mass, 9.30am St Anselm's
Monday 23rd March	Lenten Penitential 10am-11.30am St Anselm's (School Only Y4-6)
Thursday 23rd April	St George's House Mass, 9.30am St Anselm's
Friday 8th May	May Procession and Rosary, 1.30pm St Anselm's
Thursday 14th May	Ascension Mass , 1.30pm St Anselm's led by Year 3 (pm)
Monday 13th July	Penitential 10am-11.30am St Anselm's (School Only Y4-6)
Tuesday 21st July	Leavers' Mass, 9.30am St Anselm's led by Year 6

Collective Worship KS2 (Appendix 2)

Focal Point What will your focal point look like? What will you need to put on your focal table? (Cloths, Candles, Crosses, words, Bible, decorative symbols and statutes) Which children will do this? Who will clear it up after the worship?	
Creating the Mood How will you crate the right mood/atmosphere as people gather? **Music**: What music will you have and who will do this? Will you have an entrance and/or ending hymn? If so what will it be? **Lighting**: What lights will you have on/off? **Seating**: Who will welcome and send children out? Where will you do this? Where will they sit and how will you direct them and prepare them for worship? **ICT:** Are you using images/PPT for your worship? Who will lead this?	
Welcome /Gather Who will welcome everyone and how? How will you introduce the focus/theme of your worship? How will you link it to people's experiences? Who will lead in making the 'Sign of the Cross'? Welcome Prayer: What will your prayer be? Do you want everyone to join in?	
Word/Listen What Bible reading will you use and does it link to your focus/theme? Who will read it? Will there be more than one person? Will you read it more than one time? It could be: • Reading from daily Mass or Sunday Mass • Verse from a children's Bible or Psalm • A favourite verse/passage that you want to share Remember that it does not have to be the whole passage/chapter, it can just be a number of verses. If you are doing dance or drama, please remember children who are acting or dancing do not have to say anything.	

Worship/Respond How will you respond to the Bible reading in a prayerful way? Will there be time for silent prayer and reflection? What do you what to pray about? How will you do this? How will you reflect on the Bible reading? (Will you ask questions, do a homily/analysis of the meaning of the Scripture, use meditation, ask how it relates to Catholic Social Teaching?) Remember to thank anyone who shares their thoughts, ideas and answers.	
Witness/Mission What message/s do you want people to take as they leave? How will you help them to this? What final prayer will you share? What will the final message be? Who will say it and how? What hymn will end your Collective Worship? Who will them in a prayer (Could be 'Our Father' or 'Hail Mary') and make the 'Sign of the Cross'? What do you want them to do today as a result of this worship? E.g. Will you give them something to look after as a class, will you give them a prayer to say as a class, get them to say thank you to God, will you ask questions, will you tell them how to act, and will there be an action – joining of hands, will you greet people with a smile, can they tell someone what they have prayed about, can they do something useful at home?	

(Appendix 3)

Prayer and Liturgy Planner (EYFS & KS1)

How will we Gather?

How will we listen to the Word?

How will we Respond to the Word?

What is our Mission?

What did we learn?

What did we enjoy and why?

What could we do better next time?

Examples to support Collective Worship (Appendix 4)

Gather

Pass around a bowl of Holy water, dip your fingers, and make the Sign of the Cross.



Gather

Make the Sign of the Cross.



Gather

Ring the bell until everyone is gathered.



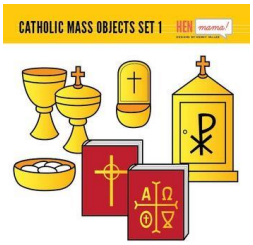
Gather

Make the Sign of the Cross on your forehead, your lips and your heart. Saying 'May Jesus be in my mind, on my lips and in my heart'.



Gather

Pass around a symbol or object to remember Jesus and that we all belong to God's family.



Gather

Play reflective music as you gather.



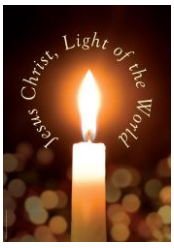
Gather

Sit quietly in an outside space and remember how beautiful God's world is.



Gather

Sit in a circle, light a candle and remember that Jesus is the light of the world.



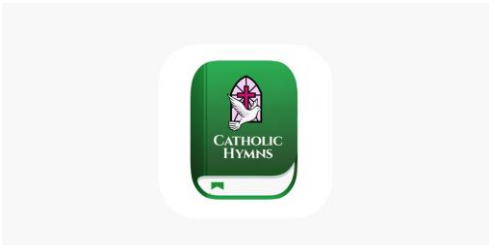
Gather

Sit in a circle in silence and think about your breathing. Breathe in God's love. Breathe out stress, upset and worries. Be still inside and out.



Gather

What hymn could you use? Will you link it with your theme?



Gather

Welcome each other by saying: 'The Lord be with you'. Response: 'And with your Spirit'.



Gather

Will there be music when people enter and leave your sacred space?



Gather

Create an opening prayer based on your theme or use a prayer that you have already created.



Gather

Choose a space. Where would you like your worship to be? Classroom, Outside, School Hall, Prayer Station, Anywhere else?



Gather

What objects, pictures or prayer stones could you give to others when we all gather? What would you like them to do with it?



Gather

Set up your sacred space. What will you include? Think about prayer cloth, crucifix, candles, Bible or anything else related to your theme.



The Word of God

Is there a song you could sing before the reading/Bible Story? E.g. Alleluia



The Word of God

Ask this question:

How has the Bible story made you feel? Why?



The Word of God

Ask this question:

What happened in the story?



The Word of God

Ask this question:

What is the message from the Bible story?



The Word of God

Ask this question:

What do we learn from it? What does it mean to you?



The Word of God

Ask this question:

How can we leave out the message from the Bible story?



The Word of God

Pass the Bible round until it gets to the reader.



The Word of God

Close your eyes and imagine you are on a walk. Be part of the Bible story. Imagine the Jesus joins you. What would you tell Jesus? What might Jesus say to you? Why?



We Respond



Create Bidding Prayers using the 5 Finger Prayer.

We Respond

Place a stone at the foot of the cross whilst you pray quietly in your heart.



We Respond

Listen to some reflective music and place the word you have just listened to in the centre of your gathering.



We Respond

Talk to God in your heart. When you have finished make a sign of the cross in the water bowl.



We Respond

Think about the times you have forgotten to talk to God, ask God for forgiveness.



We Respond

Take some time to reflect in silence, talking to God for your own needs.



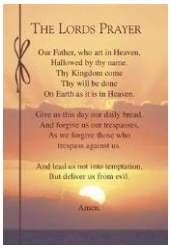
We Respond

Together, pray a litany of thanks to God in response to the Word you have just listened to.



We Respond

What traditional prayers could we say that would go with our Bible story?



We Respond

Drop a pebble in a bowl of water remembering the message of God's word that you have just heard. Say a silent prayer in your heart.



We Respond

Close your eyes think of an important phrase in the Word you have just heard and repeat it in your head as a mantra.



We Respond

Reflect on what God is saying to you in the Word today. Close your eyes and in your heads say, 'Jesus, I trust in You.'



We Respond

Reflect on the Word you have heard, and say a prayer by passing around a heart, stone, pebble, shell or candle.



We Respond

Listen to some reflective music and place the 'Word' you have read into the centre of your gathering. Pass a cross around and when someone gets the cross; they are invited to say how the reading made them feel and why. You do not have to respond if you do not want to.

We Respond

Reflect on the Word you have heard. Write a prayer and share it with the class.



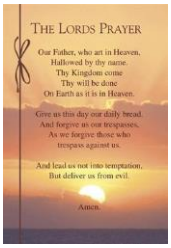
We Respond

Pass on the sign of peace to the person sitting next to you.



We Respond

What traditional prayers could we say that would go with our Bible story?



Mission

Find a few moments in the day to say 'Thank You' to God.





Create Bidding Prayers using the 5 Finger Prayer.

Mission

Care for God's world by picking up a piece of litter.



Mission

Write a prayer in your prayer book for those in need.



Mission

Tell someone in another class or at home what you have prayed about today.



Mission

Great someone with a smile and ask them how they are feeling?



Mission

Set up a campaign for those in need. How could we help them or how can we make a difference?



Mission

Be an example of Jesus today: help someone in need, share with someone, be kind or look after our world.



Mission

Do something helpful at home.



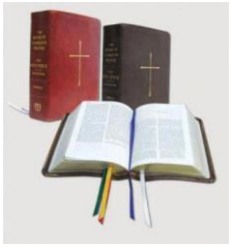
Mission

Remember to use good manners all day! Say Hello! Say Please and Thank You!



Mission

Take a few moments during the day to say a quiet prayer in your classroom.



Mission

Have a conversation with someone you do not normally talk to.



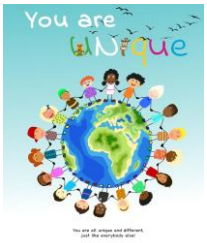
Mission

Cheer up someone who is looking sad with some kindness.



Mission

Tell someone something that is special and unique about them.



Mission

Invite someone who is lonely to play with you throughout the day.



Mission

Make a pledge to follow the message of the Bible story today. Give people some examples of how they could do this.



Collective Worship Monitoring (Appendix 5)

Year Group:

Theme:

Key Areas	Observers:	Date:
Welcome	**Is there a sense of calm, excitement, intrigue, respectful community? Are the children involved in leading the liturgy? Is there use of Music and a focal table? Are you welcomed? Is there the 'Sign of the Cross'? Is there a prayer to start?**	
Word	**How is the Word presented? Is it engaging and age appropriate? Does it have story, song, questions, images, meaningful resources? How do you know about the theme of the RE topic?**	
Worship	**Is there space for pupils' response? Is there praying, singing, discussion, questions, reflection, action, silence?**	
Witness	**How are the children encourages to be witness to the Word? Is there a sense of mission? Do children leave with a sense of purpose, challenge, resolve or blessing? DO they have to do something; will they get other classes to do something? Is there a final prayer, hymn?**	

Next Steps:

Collective Worship Review (Term 1) (Appendix 6)

Year Group:

Consider you class liturgy on:

What was the theme of your liturgy?

Considering the liturgy as a whole, in which part did you feel the most reflective and why?

Considering your class liturgy, which part did you enjoy and why?

How will your class liturgy influence how you live your daily life going forward? (What will you do differently?)

What do you think you would change to make your liturgy even more powerful?

Collective Worship Review (Term 2 Onwards) (Appendix 7)

Year Group:

Consider you class liturgy on:

What was the theme of your liturgy?

Considering the liturgy as a whole, in which part did you feel the most reflective and why?

Considering your class liturgy, which part did you enjoy and why?

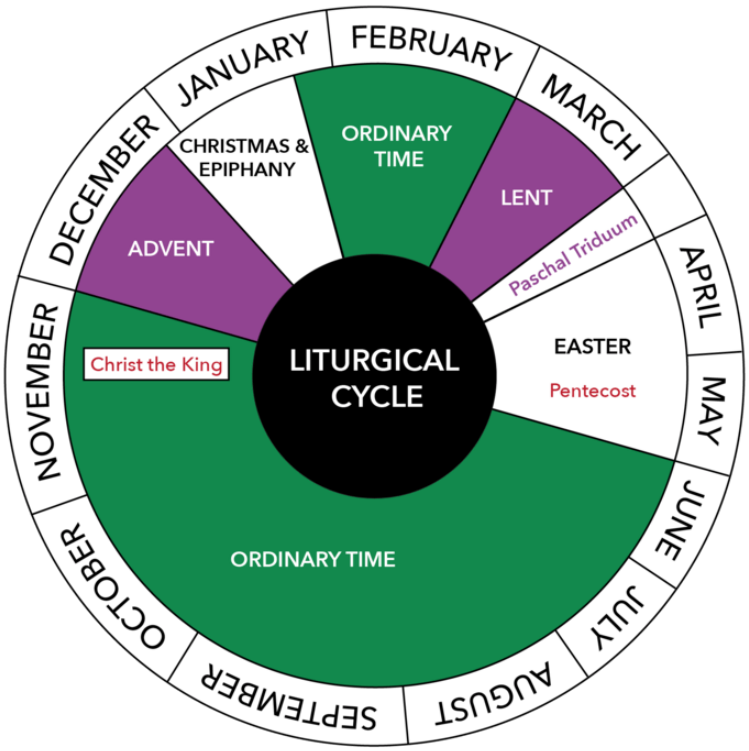
How will your class liturgy influence how you live your daily life going forward? (What will you do differently?)

What do you think you would change to make your liturgy even more powerful? How have other changes from previous liturgies been achieved?

Prayer and Liturgy Expectations (Appendix 8)

Reception Class	At the start of Reception, the teacher will use the teacher planning proforma to plan and deliver appropriate liturgies. Children will begin to take ownership of setting up the prayer area at the beginning of liturgy and packing it away respectfully at the end. Children will begin to take ownership over what is placed on the prayer area and begin to explain why they have chosen certain items/religious symbols. Children will take it in turns to take their prayer bag home weekly and conduct a liturgy at home with their families, providing evidence in their prayer bag journal.
KS1	From KS1, children will work in small groups using the A3 liturgy planner, facilitated by an adult. An adult will scribe the plan for them on the A3 planner. Children will lead different parts of the liturgy with help from their teacher. The teacher will model a liturgy at least once per half term. The children will set up the prayer space, using the four signs from the four-part model (gather, listen, respond and go forth) choosing different religious symbols to signify the theme of their liturgy and will begin to explain the significance of what they have chosen. The children will have a good understanding of the liturgical year and the colours used in each season. With assistance from an adult, peer, self and teacher evaluation will be completed. Children will take it in turns to take their prayer bag home weekly and conduct a liturgy at home with their families, providing evidence in their prayer bag journal.
KS2	Children will independently plan and deliver liturgies using the A3 proforma and record their ideas coherently on the children's planning proforma. Children will independently choose a theme and appropriate scripture to correspond to and link with their theme. Children will be able to think of appropriate and prayerful ways of responding to the Word of God, including opportunities for spontaneous prayer. Children will be able to independently choose appropriate music and hymns to link in with their liturgy theme. Children will be able to plan an appropriate Go Forth mission task linking to their theme. The teacher will model a liturgy at least once per half term,. Each half term, at least one of each evaluation will be completed independently by the children (self, peer and teacher). The children will use these evaluations to plan subsequent liturgies. Children will take it in turns to take their prayer bag home weekly and conduct a liturgy at home with their families, providing evidence in their prayer bag journal.

Liturgical Calendar (Appendix 9)



What is a Liturgical Calendar?
The Liturgical Calendar begins every year during the month of November on the First Sunday of Advent and runs through to the Solemnity of Christ the King.

The "Lectionary," the Mass readings from the Holy Bible, follows a Sunday cycle and a weekday cycle. The Liturgical Calendar follows a three-year cycle, each year being represented by the letters, A, B, and C. During the year A cycle, the Gospel of Matthew is the primary Gospel that is used for the readings. In year B, Mark is the primary Gospel. In year C, Luke is the primary Gospel. The Gospel of John is proclaimed on particular Sundays in each of the years.

Seasons of the Liturgical Calendar
In each cycle of the Liturgical Calendar, there are six Seasons:

- Advent
- Christmas
- Lent
- Holy Triduum
- Easter
- Ordinary Time

During the year, in addition to the Sunday worship, the Church also celebrates Solemnities, Feasts, and Memorials, which may be on any day of the week. These occur during the year to commemorate special events or persons that are highly revered by the Catholic Church. The colour of the priest's vestments and other garments around the Church change at different times in the Church's liturgical calendar. The prayer areas and religious displays around the school should also change, in line with the liturgical colours of the Church.

Liturgical Displays/Prayer Areas
Green – symbolising life, hope and growth. This is to be used during Ordinary Time. Purple – symbolising penance and preparation. This is to be used during Advent and Lent.
White – symbolising purity, holiness, joy, innocence and triumph. This is to be used during Christmas and Easter.
Red – symbolising fire and blood. This is to be used during Pentecost, Palm Sunday and Good Friday (or liturgies relating to these events). Additionally, it is appropriate to use red for liturgies relating to feast days of Saints who are martyrs.
Blue – symbolising Marian Feasts. This is to be used for liturgies relating to Mary and in the months of October and May. Blue will be used to celebrate The Feast of the Annunciation and The Feast of our Lady of Lourdes.

Common Prayers (Appendix 10)

The Lord's Prayer

Our Father who art in heaven,
hallowed be thy name.
Thy kingdom come.
Thy will be done on earth,
as it is in heaven.
Give us this day our daily bread,
and forgive us our trespasses,
as we forgive those who trespass against us,
and lead us not into temptation,
but deliver us from evil. Amen

Glory be to the Father

Glory be to the Father
and to the Son
and to the Holy Spirit,
as it was in the beginning
is now, and ever shall be
world without end. Amen.

The Hail Mary

Hail, Mary, full of grace,
the Lord is with thee.
Blessed art thou among women
and blessed is the fruit of thy womb, Jesus.
Holy Mary, Mother of God,
pray for us sinners,
now and at the hour of our death. Amen.

The Apostles' Creed

I believe in God,
the Father almighty
Creator of heaven and earth,
and in Jesus Christ, his only Son, our Lord,
(At the words that follow, up to and including the Virgin Mary, all bow.)
who was conceived by the Holy Spirit,
born of the Virgin Mary,
suffered under Pontius Pilate,
was crucified, died and was buried;
he descended into hell;
on the third day he rose again from the dead;
he ascended into heaven,
and is seated at the right hand of God the Father almighty;
from there he will come to judge the living and the dead.
I believe in the Holy Spirit,
the holy Catholic Church,
the communion of saints,
the forgiveness of sins,
the resurrection of the body,
and life everlasting. Amen.

Act of Contrition
O my God,
because you are so good,
I am very sorry that I have sinned against you,
and with the help of your grace
I will not sin again.

Angel of God
Angel of God,
my guardian dear,
to whom God's love commits me here,
ever this day be at my side,
to light and guard, to rule and guide. Amen.

Come, Holy Spirit
V. Come, Holy Spirit, fill the hearts of your faithful.
R. And kindle in them the fire of your love.
V. Send forth your Spirit and they shall be created.
R. And you will renew the face of the earth.
Let us pray O God, who by the light of the Holy Spirit,
did instruct the hearts of your faithful,
grant that by that same Holy Spirit,
we may be truly wise, and ever rejoice in your consolation,
Through Christ our Lord. Amen.

Prayer of St Richard of Chichester
Thanks be to you, my Lord Jesus Christ,
for all the benefits which you have given me,
for all the pains and insults which you have borne for me.
O most merciful Redeemer, friend and brother,
may I know you more clearly, love you more dearly,
and follow you more nearly,
day by day. Amen.

Morning Offering
O Jesus,
through the most pure heart of Mary,
I offer you all my prayers,
thoughts, works and sufferings of this day
for all the intentions of your most Sacred heart. Amen

The Rosary

For each mystery or decade, one Our Father, ten Hail Marys and the Glory be is recited. The Fatima Prayer is also recited.

Fatima Prayer
O my Jesus, forgive us of our sins.
Save us from the fires of hell.
Lead all souls into heaven,
especially those in most need of thy mercy.

The Joyful Mysteries
(Recited Monday and Saturday)
The Annunciation (Luke 1:26–38)
The Visitation (Luke 1:39–45)
The Nativity (Luke 2:1–7)
The Presentation in the Temple (Luke 2:22–35)
The Finding in the Temple (Luke 2:41–52)

The Mysteries of Light
(Recited Thursday)
The Baptism of Jesus (Matthew 3:13–17)
The Wedding Feast of Cana (John 2:1–12)
The Proclamation of the Kingdom, with the call to Conversion (Mark 1:14–15; 2:3–12)
The Transfiguration (Luke 9:28–36)
The Institution of the Eucharist (Matthew 26:26–29)

The Sorrowful Mysteries
(Recited Tuesday and Friday)
The Agony in the Garden (Mark 14:32–42)
The Scourging at the Pillar (Matthew 27:15–26)
The Crowning with Thorns (Matthew 27:27–31)
The Carrying of the Cross (John 19:15–17; Luke 23:27–32)
The Crucifixion (Luke 23:33–38, 44–46)

The Glorious Mysteries
(Recited Wednesday and Sunday)
The Resurrection (Matthew 28:1–8)
The Ascension (Acts 1:6–11)
The Descent of the Holy Spirit (Acts 2:1–12)
The Assumption (1 Thessalonians 4:13–19)
The Coronation of Mary Queen of Heaven and Earth (Revelation 12:1; 14:1–5; Isaiah 6:1–3)

Prayer concluding the Rosary

Hail Holy Queen
Hail, holy Queen,
Mother of mercy, hail our life, our sweetness and our hope.
To thee do we cry, poor banished children of Eve:
to thee do we send up our sighs,
mourning and weeping in this valley of tears.
Turn then, most gracious Advocate,
thine eyes of mercy toward us,
and after this our exile,
show unto us the blessed fruit of thy womb, Jesus.
O clement, O loving, O sweet Virgin Mary!

V. Pray for us, O holy Mother of God. R. That we may be made worthy of the promises of Christ.
Let us pray.
O God, whose only-begotten Son,
by his life, death and resurrection,
has purchased for us the rewards of eternal life,
grant, we beseech thee,
that meditating on these mysteries
of the most holy Rosary of the Blessed Virgin Mary,
we may imitate what they contain
and obtain what they promise,
through the same Christ our Lord. Amen.

Act of Faith
My God, I believe in you
and all that your Church teaches,
because you have said it,
and your word is true.

Act of Hope
My God, I hope in you,
for grace and for glory,
because of your promises,
your mercy and your power.

Act of Love
My God, because you are so good,
I love you with all my heart,
and for your sake,
I love my neighbour as myself.

The Magnificat

My soul proclaims the greatness of the Lord,
and my spirit rejoices in God my Saviour,
for he has looked upon his handmaid in her lowliness;
for behold, from this day forward,
all generations will call me blessed.

For the Almighty has done great things for me,
and holy is his name.
His mercy is from age to age
for those who fear him.

He has made known the strength of his arm,
and has scattered the proud in their conceit of heart.
He has cast down the mighty from their thrones
and has exalted those who are lowly.
He has filled the hungry with good things,
and has sent the rich away empty.

He has helped his servant Israel,
mindful of his mercy,
even as he promised to our fathers,
to Abraham and his descendants for ever.

Glory be to the Father and to the Son
and to the Holy Spirit,
as it was in the beginning, is now,
and ever shall be, world without end. Amen.